



## **GRANT AWARDING POLICY**

### **Introduction**

The Parish Council welcomes and values the work of local voluntary groups and organisations. The Council has a policy for making grants to groups and organisations which contribute to the welfare of the community by improving or supporting facilities and/or activities. Applicants must be able to demonstrate a clear need for financial support.

### **Guidelines**

An overall limit for the annual provision of grant aid will be determined as part of the Council's budget setting process and approved in January of each year. In 2025/26 the sum set aside for grants is £2,200.

Applicants must complete a grant application form (attached) which will include details of the need for the funds and the number of residents expected to benefit.

If the application is for a particular project or activity, any Grant awarded will generally not exceed 50% of the cost of the project or activity.

As a condition of receiving a grant, recipients will be required to acknowledge the Council's support in any publicity material.

The Council will not normally support commercial organisations, major charities, or bodies considered to be self-funded or provided for by other authorities.

The Council reserves the right to offer an alternate amount to that originally requested or to refuse any grant application.



## APPLICATION FOR GRANT ASSISTANCE FROM THE PARISH COUNCIL 2025/26

### Full Name of Club / Organisation

Wealden Citizens Advice, Uckfield Library, Library Way, High Street, Uckfield, East Sussex, TN22 1AR

### Details of your Club / Organisation's requirements for financial assistance. If this is in connection with a specific project please provide full details, including any estimates you have received

To contribute to the running costs of the service for residents, which can be accessed via phone, email, text or appointments at one of our 3 sites - Crowborough, Hailsham or Uckfield. Although our service is mainly staffed by volunteers we still require staff to supervise, train and manage the service. We need to maintain our IT system for effective record keeping and to enable us to communicate effectively with and on behalf of our clients. We also need to cover day to day costs such as postage, photocopying, cleaning, publicity and insurance.

**Amount of Grant you wish to be considered  
for or leave blank if it is a general application**

**£350**

### Reasons why your Club / Organisation cannot meet the expenses as detailed above

As in previous years we fund our work with applications to the District, Town and Parish Councils in Wealden. We also apply for funding from East Sussex County Council, charitable foundations and other grant giving organisations, including the Lottery and Sussex Community Foundation. We have a SLA with Wealden DC, a rolling SLA with Uckfield, Crowborough and Hailsham TC. Please see attached annual accounts for a full breakdown.

**Any other relevant information in support of your Club / Organisation's application**

Your continued support plays a vital role in enabling us to provide essential advice and assistance to residents in our community.

This funding will make a significant difference in helping us meet the growing needs of local people facing financial, housing, and other challenges. We truly appreciate your commitment to supporting our work and improving the wellbeing of those who turn to us for help.

Please see attached statistics.

**Name**

Jennifer Jadia

**Position in Club / Organisation**

CEO

**Address for Communications**

Wealden Citizens Advice, Uckfield  
Library, Library Way, High Street,  
Uckfield, East Sussex, TN22 1AR


**Email**

ceo@wealdencitizensadvice.org.uk

**Phone**

01825 762807

**Signed**



**Please return to: The Clerk to East Dean & Friston Parish Council, Village Hall,  
Village Green Lane, East Dean, East Sussex BN20 0DR**

**Alternatively E-mail: [clerk@eastdeanfriston-pc.gov.uk](mailto:clerk@eastdeanfriston-pc.gov.uk)**