

Agenda Item 18 –Dec Meeting

Clerk's Contracted Hours

My current contract is for 20 hrs per week on scale point 33 from April 25. This represents an annual *full-time* equivalent of £44,075 with my 20hrs at £23,824.

In 4 out of the last 5 weeks my hours have exceeded the 20 hr contract and whilst this often the case with Parish Council work, I am sure this trend for increased hours will continue.

Many of the projects (Pavilion, MUGA, NP, Accessibilty, Traffic group etc) will require additional meetings and a heavier involvement in lengthy grant applications.

I am happy to continue at my current hourly allowance for the remainder of the financial year, but I am proposing a 2hr per week increase from April 2026 when the bulk of the projects will be in full flow.

The figure quoted on the budget includes a scale rate increase to 34 on my employment anniversary at the end of April and an assumed inflationary increase of 2.5%. (note pay scales are reviewed annually)

Proposal: To consider a 10% increase in contracted hours from April 2026

Phil Burgess

Clerk to East Dean and Friston