

Agenda Item 16 June Agenda

E-mail Communication with Residents

It appears that a circulation list of residents' e-mail addresses was at one time available to the council. The dedicated e-mail address is still in existence but not accessible because of password issues. The list would, in any case, be out of date and would not have had recent agreement from residents for their inclusion in the list.

Anyone contacting the council or other organisations has "the right to be forgotten" after a year under GDPR (The General Data Protection Regulation). In other words, e-mail addresses should generally be deleted after a year unless consent has been obtained.

The circulation list was an excellent method of communication, particularly for those who have limited computer literacy.

The way forward would seem to be to start the circulation list from scratch with the aid of EDDR and EDFRA.

The process would be as follows:

1. Clerk to set up a new dedicated e-mail address
2. When that is in place, a request should be sent to EDFRA and EDDR (and other organisations with known mailing lists) to circulate their members to request that they contact the new address to request to join the mailing list. This would form the basis of the list.
3. Council to publicise the existence of the list and the dedicated e-mail to contact in order to add non-members of the above organisations.
4. Village organisations could submit information through the clerk's e-mail for distribution outside their own membership.
5. All correspondence will be blind copied to protect e-mail addresses, restricted to village business (or affecting village - Exceat etc) and confirmation of consent to contact will be sought annually.

Proposal: To consider re-instating the council's circulation list.

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