

## **POLICY TEMPLATE**

### **VISION**

An aspirational statement of what sustainability means and what the team envisions for the future of your business.

### **MISSION**

Describe how your business will go about achieving your vision.

### **SCOPE**

Who/what your business is and the purpose of a sustainability/ environmental policy to your business.

### **IMPLEMENTATION STRATEGY**

How you are going to implement your policies and how you plan to measure and report your progress.

### **OBJECTIVES + TARGETS**

Identify key objectives and targets for reaching each goal, they should be clearly defined and measurable.

### **REPORTING METHOD**

Commit to periodic reporting to identify opportunities to adjust and improve.

### **COMMITMENT FROM LEADERSHIP (SIGN-OFF)**

How leadership will commit and implement the policy.