

**Date:** 09 June 2022

**Title:** Report Item 10 – Internal auditor Appointment

**By:** K Larkin (Parish Clerk)

**Purpose:** To provide information on services provided by potential Internal Auditors for the year 2022/23

**Recommendations:** To appoint an Internal Auditor from the providers recommended by ESALC

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1. The parish council has agreed to seek a new Internal Auditor for the year 2022/23, as a matter of good practice, having used Peter J Consultants for several consecutive years.

2. At the Annual Parish Council Meeting on 5<sup>th</sup> May 2022, the clerk was requested to supply information on other potential auditors. A list of three was kindly supplied by the East Sussex Association of Local Councils. All have been contacted. One has declined due to the pressure of existing commitments. The other two have responded with detailed information which is being circulated separately to councillors.

3. In summary, so far as costs are concerned, one would expect to charge £240 plus VAT for 4 hours work, plus mileage for visits, though remote meetings can be arranged on request. The other would charge £350 plus VAT and mileage, but would also be willing to arrange remote meetings. For comparative purposes, the current Internal Auditor is charging £172.25 for the recent audit, inclusive of £26 mileage, and prefers face to face meetings. He would in fact be willing to continue for one more year, following which he intends to retire.