

**Date:** 16<sup>th</sup> May 2019

**Title:** Report Item 3 – Business in Progress

**By:** K Larkin (Parish Clerk)

**Purpose:** To provide an update on progress since the April meeting

**Recommendations:** To note the progress report

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The following are matters of report arising from the April council meeting:

- **Provision of low level lighting in the village car park** – Wealden District Council received a report from Cllr Wilton after the April meeting and the matter is under consideration
- **Friston Buildout** – see the minutes of the SLR meeting on 16 April, Item 3a
- **Verge in Downsvie Lane** – Eastbourne Borough Council has been asked if their contractor can do this one more time (on the basis that the parish may pay). A response is awaited.
- **Request bus stop at Downsvie Lane** – see the minutes of the SLR meeting held on 16 April, Item 4
- **Tree Maintenance** – the digital mapping proposed by the Tree Warden has been referred to the Neighbourhood Plan Steering Group for consideration. However, if the Group does not need this, the Warden recommends that it would still be useful for the parish council. In November 2018 the PC minutes record that: “It was agreed that the preparation of a tree dossier comprising a survey report with recommendations would be the key to a sound management plan and that the Tree Warden should be authorised to obtain estimates of cost for consideration by the Budget Working Group”. Currently the Budget for 2019/20 includes only £250 for Tree works. The Warden has obtained one quote and is gathering further information for a future report
- **Downlands Way Notices** – the preparation of the pavement notices is still blocked by the apparent unsuitability of the PC logo for enlargement, and the difficulty of replicating it in a suitable format
- **Pavilion** – the repairs were done on 9<sup>th</sup> April. The Cricket Club has very kindly organised the redecorating (photos will be available at the meeting), and the pavilion caretaker has done a complete spring clean. The water has been turned back on and the new season has begun. The future arrangements for reading the water meter regularly have been agreed with the Club.
- **Village car park registration as an Asset of Community Value** – Wealden has been informed that the parish council wishes its application to continue unaltered (i.e. to include the portion of the visibility splay to which WDC does not hold title). A response is awaited.
- **Displaced litter bin** – has been replaced
- **Play area fence** – the Lead Member is obtaining quotes for its replacement
- **Recording of meetings** – all agendas now carry a standard message advising members of the public that meetings may be recorded
- **The Refill Scheme** – a large quantity of information and advice on a local launch of the scheme to eliminate single use water bottles has just been received. A report will be brought to a future meeting as it is strongly advised that a launch event be held

- **Annual Village Meeting** – arrangements are well in hand and advance copies of the running order and table plan will be sent to participating organisations shortly
- **Village Fete** – the parish council's donation of £250 towards the running of the Fete has been paid to the Residents' Association and two pitches have been requested
- **Insurance** – the Council Guard policy has been renewed and the new Crime and Cyber policy is in place, all as agreed at the April meeting
- **Speeding in Gilberts Drive/Birling Gap Road** – see the minutes of the SLR meeting held on 16 April, item 3e
- **Final accounts and Audit** – the Internal Auditor will visit on 13 May and a full report will be brought to the June PC meeting. The deadline for submitting the Annual Return forms to the External Auditor is 1<sup>st</sup> July 2019

09/05/2019