

Date: 7TH June 2018

Title: Report Item 5 – Business in Progress

By: K Larkin (Parish Clerk)

Purpose: To provide an update on progress since the May meeting

Recommendations: To note the progress report

The following are matters of report arising from the Annual Council Meeting and the ordinary May council meeting:

- **Annual Audit** – the Return has been sent to the External Auditor, and notices setting out electors' rights posted in the parish on 1st June
- **Insurance** – the council now has a Council Guard policy (underwritten by Royal Sun Alliance), with additional Personal Accident cover as discussed at the May meeting. The broker has also been asked to send information about Key Person Cover and Cyber Crime cover when these become available. The invoice for the premium has not been received at the time of writing, but the broker has confirmed that the policy cover will comment on 1st June.
- **Play area upgrade** – complete. The contractor has been notified that a connecting bracket is missing.
- **Pavilion** - the leakage has been corrected and the electrical certificate updated.
- **Biodiversity strip** – the quote from Grants has been accepted and the extra £150 task should be added to the mowing contract for 2019
- **Repair to memorial seat** – the contractor has reported that the broken seat on the recreation ground is not economic to repair.
- **Dog show licence** – the organisers have obtained event insurance and the council is now requested to sign the temporary licence for the show to go ahead on 17th June
- **Plaques** – currently the Best Kept Village and Beachy Head Woman plaques are stored in Cllr Seeley's barn. A permanent home or homes need to be found
- **Footpath 8** – it has not been possible to resolve the question where the sign should go. ESCC does have a legal duty to ensure that all public rights of way are signed where they leave a metalled road. However, the ESCC Rights of Way team have agreed to leave this path unsigned for the time being. If they continue to receive reports about the sign being missing and needed they will review the situation.

A number of other matters are still being pursued as the parish office has been under considerable pressure with the introduction of GDPR. Outstanding matters include:

- Banking mandate to be updated
- Tree dossier to be complied
- Gore Farm Close landowners to be consulted about access to the shopping precinct
- Outstanding highway matters - there are a number of outstanding matters which have possibly been delayed by staff changes at ESCC/Coastain. The clerk has a list and will chase them all up.

- Rights of Way - the parish council has expressed concern that the electric fence temporarily installed at Crowlink Corner is more powerful than is either necessary or safe. No response has yet been received from ESCC and this too needs to be followed up.
- Footpath 32 may still need attention

31/05/2018