

PAYMENTS AND RECEIPTS

November 2017

PAYEE	DETAILS	SUB TOTAL	VAT	TOTAL	REF.NO	DATE	NOTES
PlanAhead	Amend honours board in VH	45.00	9.00	54.00	1155	07/12/2017	
R Franklin	Cleaning bus shelters - November	50.00	-	50.00	1156	07/12/2017	
K Larkin	Office Costs/Expenses - October 2017	139.72	-	139.72	1157	07/12/2017	
	<u>Office costs:</u> electricity, fuel oil, telephone/broadband - 1 month @ £18 per month = £18.00						
	<u>Mileage claim:</u> Council - 02/11/2017; Committee 21/11/2017; total £25.56						
	<u>Postage:</u> £6.18; <u>Stationery:</u> set of toner cartridges £89.98						
Proludic	Kanope play equipment	22,905.00	4,581.00	27,486.00	1158	tbc	Inspection report and invoice awaited
K Larkin	Net Salary - December 2017	925.88	-	925.88	1159	28/12/2017	
HMRC	PAYE/NICS - December 2017	219.42	-	219.42	1160	02/01/2018	
<u>TOTAL PAYMENTS</u>		<u>24,285.02</u>	<u>4,590.00</u>	<u>28,875.02</u>			
Cheque signatory 1.....		Cheque signatory 2.....					
RECEIPTS	DETAILS	SUB TOTAL	VAT	TOTAL	VOUCH. NO	DATE	
HMRC	VAT refund	1,368.47	-	1,368.47	BACS	01/11/2017	
Zurich insurance	Claim on replacement seat	271.25		271.25	BACS	24/11/2017	
<u>TOTAL RECEIPTS</u>		<u>1,639.72</u>	<u>-</u>	<u>1,639.72</u>			