

Date: 2nd March 2017

Title: Report Item 4 – Business in Progress

By: K Larkin (Parish Clerk)

Purpose: To provide an update on progress since the February meeting

Recommendation: To note the progress report

The following are matters of report arising from the February council meeting:

- **General Power of Competence** – at the February meeting the clerk suggested that the council might need to reaffirm its eligibility to use the GPC. However, having checked with the Sussex Association of Local Councils, it is now confirmed that this is not currently necessary. So long as the council has a minimum of six members who are elected rather than co-opted, and a qualified clerk, it can continue to use the power until the next ordinary elections in May 2019
- **War Memorial donation** – the Local History Group have very kindly sent a donation of £20 towards the refurbishment of the memorial. Work should begin on 6th March.
- **Play project** – the Cricket Club has queried the Health & Safety implications of the zip wire being used during matches.
- **ESCC Highway matters** – the following additional points are to be pursued at the next liaison (SLR) meeting:
 - a) Installation of bollards to prevent parking around the A259/Micheldene Road junction
 - b) Request for yellow lines at the Crowlink Lane/A259 junction
 - c) Bulbs and wild flowers on verges – ESCC is assessing the verge locations suggested by the parish council for new planting. A large number of sites have been proposed across the county and further information about those chosen should be issued by the end of February. Planting will be done in late summer/early autumn.
- **Hire of recreation ground** –
 - a) The Cricket Club have signed the 2017 hire agreement, which now needs to be signed by the council
 - b) Moira House school – the school is to hire the recreation ground on Thursday afternoons in May and June, and its use of the pitches will be supervised by the Cricket Club.
 - c) Rompa stoolball club – the club is to hire the recreation ground on Tuesday evenings in May, June and most of July (excluding the Holiday Club week), and its use of the pitches will be supervised by the Cricket Club. The council needs to agree a hire charge for the block booking
 - d) Caretaking help at the pavilion – in view of the increased amount of hires this summer, the council may wish to source extra cleaning help.
- **Refurbish/replace council noticeboards** – some information on the replacement options is appended to this report. Please can the clerk have further instructions.

The following are matters of report arising from previous meetings:

- **Police Highway matters** – we still await further word from the Sussex police about the need for the ANPR camera on the A259.
- **Watch your speed initiative** – the RA may suggest a location/time for a PCSO to do a speed check on the Estate. Sussex Police have been asked for a second speed check in Gilberts Drive and a response is still awaited
- **Forge Cottage verge** – the council still needs to arrange for this to be strimmed
- **Downlands Way covenant fees** – all but two of the 2016/17 invoices have been paid
- **Nomination of Barn Stores as an asset of community value** – a report is not being brought to the council because businesses (as opposed to premises) are exempt from listing as assets of community value.
- **Friston crossing** – A decision is still awaited from ESCC Highways
- **Verge cutting** – full details of the changes required to the parish/county areas of responsibility have been sent to the ESCC Asset Management Team and are under consideration.
- **Footpath signs to the coast** – detailed plans have yet to be prepared
- **Pavilion water supply and waste water** – waste water services will transfer to Business Stream in April as previously advised, but there have been problems getting the water supply contract transferred to Business Stream as well. Single billing should be possible and is being pursued
- **Various repairs at rec and play area** – PH is dealing with the replacement of the broken bollard
- **False acacias** – Richard Bartlett (Tree Warden) is yet to report

23/02/2017

INFORMATION ON REPLACEMENT NOTICE BOARDS

The cheapest and most basic option for Windmill Lane would be a small, plain, single sided, single door board in anodised or colour coated aluminium, £271 plus VAT from Earth Anchors Ltd (www.earth-anchors.com) in green, reddish brown, or black. This is the specification of the Earth Anchors basic board:

Tradition Notice Board 1050mm height x 750mm width x 30mm depth (515) (9 x A4 sheets)

Manufactured for the outdoors and comes with a 5 Year Guarantee

Traditional Outdoor Notice Board suitable for Councils, Schools, Parks, Hotels, Restaurants etc.

- Single sided notice board finished in anodised or colour coated aluminium
- Single door version
- Wall Mounted Fixings supplied or post mounted options available
- 30mm Profile (depth)
- Waterproof elastomer seal and 4 mm strong plexihoc glazing
- Lockable door with tamper proof safety lock, 2 keys provided.
- 9 magnets supplied for holding A4 sheets onto galvanised steel backboard (white finish)
- Optional header boards – see below
- Optional sign writing - see below.
- Optional post kits - see below
- Optional LED lighting kit (must be installed by qualified electrician)
- Optional pack of 10 spare magnets

If this is too utilitarian, then the www.greenbarnes.co.uk website gives a quick overview of a lot of styles which are repeated in the other ranges. There is usually a choice of coated aluminium/stainless steel, or oak/manmade wood-type boards, in a variety of colours. All the companies do a range of free-standing or wall mounted boards in varied sizes.

Also good are: The Parish Notice Board Company (www.parishnoticeboards.co.uk); Signs of the Times (www.sott.co.uk); and Malcolm Lane (www.malcolmlane.co.uk) – probably the most expensive range.