

Date: 5 January 2017

Title: Report Item 5: Budget 2017/18

By: Cllr Stewart Fuller

Purpose of Report: To provide details of the proposed 2017/18 budget and the forecast for the subsequent three years

Recommendations: a) **APPROVE** the 2017/18 Budget and **NOTE** the subsequent three years' forecasts
b) advise WDC of the precept requirement of £48,110
c) maintain a reserves target of 50% of precept

1. Aspects of the draft budget for 2017/18 were considered at the November and December PCM's (Report 5 in both cases). The only updates from the draft figures in the December report are to include the playground quotation and related expenditures (see footnote to table in 2 below). No other changes have been made; hence this paper is virtually a copy of the December paper.

2. This paper now shows the proposed budget for 2017/18 together with a forecast for the subsequent three years. In summary the figures are as shown in the table below. The appendix shows the full supporting entries.

Year to March	2016/17 Budget	2016/17 to Sept '15	2016/17 Outturn	2017/18 Budget	2018/19 Forecast	2019/20 Forecast	2020/21 Forecast
SUMMARY							
Receipts	55,823	51,041	52,623	68,885	81,405	65,405	65,405
Payments							
Council Office	14,550	7,589	14,300	14,205	14,475	14,755	15,045
Professional Expenses	4,540	2,977	3,425	4,790	4,665	4,045	4,230
Councillor Expenses	650	106	650	670	695	730	755
Major Projects	22,500	119	6,000	39,000	43,000	10,000	10,000
Asset Maintenance	9,350	1,479	3,650	8,510	8,015	9,090	8,405
Services	22,610	9,773	17,090	17,010	19,670	20,590	19,910
VAT on Payments	2,000	1,272	2,000	2,000	2,000	2,000	2,000
Total Payments	76,200	23,315	47,115	86,185	92,520	61,210	60,345
Surplus/(Deficit)	(20,377)	27,726	5,508	(17,300)	(11,115)	4,195	5,060
Opening Reserves	33,203	36,136	36,136	41,644	24,344	13,229	17,424
Closing reserves	12,826	63,862	41,644	24,344	13,229	17,424	22,484

Note: December draft adjusted for Playground project up from £60k to £64k, reduced by extra £2k deemed grant; plus allowance of £2k for fencing etc. Reserves therefore reduced by net £4k.

3. Apart from the major projects (see below), other budget items are generally in line with those reviewed in detail at the last budget round.

4. Last year's forecast precept increase of 20% in 2017/18 has been put back to 2018/19 **but** the need is heavily dependent upon the outcome of budgeted costs for major projects (Playground and Friston Pond roadworks) and their related financing sources.

5. Reserves at March 2018 are budgeted at a little over £24k. This compares favourably with the policy of 50% of precept. The forecast shows a dip and then a recovery over the following years (all subject to major project works to be reviewed during 2017 and as part of the next budget round).

6.1 Major project work included in the appendix is replicated here:-

Year to March	2016/17 Budget	2016/17 to Sept '15	2016/17 Outturn	2017/18 Budget	2018/19 Forecast	2019/20 Forecast	2020/21 Forecast
Major Projects							
War Memorial	7,500		6,000	-	-	-	-
Pavilion -refurb	5,000			5,000	-	-	-
Replacement Playground Kit	5,000			33,000	33,000	-	-
Other/provision/project	5,000	119		1,000	10,000	10,000	10,000
Total Major Projects	22,500	119	6,000	39,000	43,000	10,000	10,000

6.2 it is assumed the war memorial will be completed this year and come in slightly under budget

6.3 no major refurb work on the pavilion has been undertaken this year; the budget has therefore been rolled forward to 2017/18; detailed spec yet to be prepared

6.4 the direct cost of the playground upgrade based on quotations received is £64k. This together with an allowance for new fencing etc is spread evenly over 2017/18 and 2018/19. Grant income of 50% of the direct cost is assumed in both years as shown within the 'Receipts' section in the appendix. Both costs and grant figures will need to be reviewed as the project progresses and funding sources are determined during 2017.

6.5 a notional sum of £10k for 'other projects' has been provided in each of the forecast years. These amounts will need to be reviewed during 2017 and at the next budget round taking account of any progress with the Friston highways project. A budgeted figure of £1k has been allowed in 2017/18 for the feasibility study and related costs.

7. Like the Pavilion budgeted spend, some other underspends in 2016/17 in the appendix are being carried forward to 2017/18 – simply a timing issue

8. the annual Bonfire Event is assumed to restart in 2018 with neutral receipts and payments

Appendix to Report 5: PCM 05 Jan '17

Year to March	2016/17 Budget	2016/17 to Sept '15	2016/17 Outturn	2017/18 Budget	2018/19 Forecast	2019/20 Forecast	2020/21 Forecast
RECEIPTS							
Precept	48,110	48,110	48,110	48,110	57,730	57,730	57,730
Support Grant	438	438	438	400	-	-	-
Pavilion hires	625	883	1,000	1,000	1,000	1,000	1,000
ESCC - verge cutting	800			-	800	800	800
Downlands Way Maintenance	500	395	500	1,000	500	500	500
Village Hall Rent	350		375	375	375	375	375
Bonfire	3,000			-	3,000	3,000	3,000
Grants				16,000	16,000	-	-
Other	-	159	200	-	-	-	-
VAT on Receipts / Reclaims	2,000	1,056	2,000	2,000	2,000	2,000	2,000
TOTAL RECEIPTS	55,823	51,041	52,623	68,885	81,405	65,405	65,405
PAYMENTS							
Council Office							
Clerk's Salary (gross)	12,400	6,469	12,400	12,650	12,900	13,160	13,420
Employer's NICS	650	333	650	695	710	725	740
Travel Expenses	350	166	350	360	365	370	375
Office 'phone/broadband/power	500	90	250	250	250	250	260
Office equipment	500	500	550	100	100	100	100
Postage, Printing and Stationery	150	31	100	150	150	150	150
Total Council Office	14,550	7,589	14,300	14,205	14,475	14,755	15,045
Professional Expenses							
Insurances	1,500	1,484	1,500	1,575	1,655	1,735	1,825
Audit Fees	440	550	550	575	605	640	670
Village Hall Rent	350	375	375	375	375	375	375
Subscriptions	750	566	750	765	780	795	810
Legal fees	1,500	2	250	1,500	500	500	550
Election Expenses	-	-	-	-	750	-	-
Total Professional Expenses	4,540	2,977	3,425	4,790	4,665	4,045	4,230
Councillor Expenses							
Councillors' Course Fees	350		350	350	375	400	425
Chair's Expenses	100		100	100	100	100	100
Councillors' Expenses	200	106	200	220	220	230	230
Total Councillor Expenses	650	106	650	670	695	730	755
Major Projects							
War Memorial	7,500		6,000	-	-	-	-
Pavilion -refurb	5,000			5,000	-	-	-
Replacement Playground Kit	5,000			33,000	33,000	-	-
Other/provision/project	5,000	119		1,000	10,000	10,000	10,000
Total Major Projects	22,500	119	6,000	39,000	43,000	10,000	10,000

Year to March	2016/17 Budget	2016/17 to Sept '15	2016/17 Outturn	2017/18 Budget	2018/19 Forecast	2019/20 Forecast	2020/21 Forecast
Asset Maintenance							
Pavilion							
Pavilion -general mtce	250	332	500	500	500	1,500	1,500
Cleaner's Wages	500	273	500	510	520	530	540
Winterisation	100		100	100	100	110	120
Fire Extinguisher Maintenance	100	27	100	100	100	110	110
Utilities	550	176	350	500	525	550	575
Total Pavilion	1,500	808	1,550	1,710	1,745	2,800	2,845
Sports Ground & Play Area							
General Maintenance	250	160	350	500	1,000	1,000	1,000
ROSPA Inspections	200	91	200	200	200	200	200
Safety Surface	2,000	120	200	500	1,000	1,500	1,000
Tennis Court Equipment	500		200	500	250	500	250
Total Sports Ground & Play Area	2,950	371	950	1,700	2,450	3,200	2,450
Other Assets							
Other Village Green Assets	500			500	200	200	200
Public seats	750		250	500	500	500	500
War Memorial				200	200	200	200
Downlands Way Mtce	1,000			750	750	300	300
Friston Pond - Maintenance	1,000			500	500	500	500
Bus Shelters - cleaning/mtce	1,000	300	750	1,000	1,020	1,040	1,060
Notice Boards	500			1,500	500	200	200
Minor assets replacement	150		150	150	150	150	150
Total Other Assets	4,900	300	1,150	5,100	3,820	3,090	3,110
Total Asset Maintenance	9,350	1,479	3,650	8,510	8,015	9,090	8,405
Services							
Mowing							
pc owned	1,210			1,210	1,210	1,330	1,330
rec	1,600			1,600	1,600	1,760	1,760
private	2,300			2,300	2,300	2,530	2,530
verges (incl Fridays)	1,900			1,900	1,900	2,090	2,090
extras	500	4,669	7,790	800	800	850	850
Total Mowing	7,510	4,669	7,790	7,810	7,810	8,560	8,560
Donations	1,800	2,150	2,250	1,000	1,000	1,000	1,000
Commercial Printing	1,600	110	1,200	1,200	2,000	2,000	1,500
Public Relations/Services	500	270		500	500	500	500
PC Website & Broadband	750	122	150	750	250	250	250
Cuckmere Community Bus	2,500	1,075	2,500	2,500	2,500	2,500	2,500
Tree Maintenance	1,000		500	750	500	250	250
Village Events	1,500	324	500	500	500	500	500
Bonfire	3,000			-	3,000	3,000	3,000
Dog/litter Bins	750	60	1,000	500	510	520	530
Footpath Maintenance	300	8	100	300	300	310	320
Path & Highway Signs	500	965	1,000	300	300	300	500
General ROW Maintenance	900	20	100	900	500	900	500
Total Services	22,610	9,773	17,090	17,010	19,670	20,590	19,910