

**Minutes of the Parish Council Meeting held on Thursday 3<sup>rd</sup> April in the Small Hall of the Village Hall, Gilberts Drive, East Dean, commencing at 6.30 pm**

**Councillors present:** Cllr J Greenway, Cllr P Hill, Cllr P Seeley (Chair), Cllr T Larkin, Cllr Fowler, Cllr Baker, Cllr Bustard, and Cllr Bryant

**In attendance:** Cllr Greaves and Locum Clerk & RFO Julia Shelley.

Public Session: There were no members of the public present

Minute No.	Item	Action / Responsibility
2027	<b>Apologies for absence</b> Cllr Bryant joined the meeting briefly and tendered his resignation.	
2028	<b>Declarations of interest</b> No declarations of interest were made	
2029	<b>To Approve the Minutes of 6<sup>th</sup> March 2025</b> The minutes were agreed and signed as a correct record of the meeting.	Clerk to publish
2030	<b>Report from MP</b> None received.	
2031	<b>Report from County Councillor</b> None received.	
2032	<b>Report from District Councillor</b> <i>Awaiting written report.</i>	
2033	<b>Update on Actions from meeting on 6<sup>th</sup> February 2025</b> All actions have been completed or are on the agenda	
2034	<b>Payment and Receipts</b> Payments for March were noted and approved.	Clerk to make payments
2035	<b>Annual Village Meeting</b> It was noted: Tuesday 6 <sup>th</sup> May Parish Council Annual Meeting Thursday 9 <sup>th</sup> May VE Day Event Thursday 15 <sup>th</sup> May Annual Village Meeting  Annual Village Meeting details <b>The Council resolved to approved £150 for wine and nibbles</b> Cllr Fowler to run bar with help as required. No paper copies of agenda and reports will be made PCSO may attend <b>The Council resolved to approved £150 for fireworks</b> Clerk to apply for TENS license on behalf of Parish Council	Clerk

	<p>Parish Council subjects – Neighbourhood Plan &amp; Awards Evening Sessions to be followed by a small number of community group presentations.</p> <p><b>Awards Evening</b> Cllr Baker to circulate a list of proposed awards for agreement at May Meeting.</p>	Cllr Baker
2036	<p><b>Appointment of Clerk and RFO</b> A replacement has been appointed, they will start on the 22<sup>nd</sup> April. Cllr Seeley proposed the appointment, and it was seconded by Cllr Baker.</p>	
2037	<p><b>Proposed Signage to the Village Shops</b> The cost of the design was confirmed at £344.50 plus VAT.. <b>The Council resolved to approve the costs for the permanent.</b></p>	
2038	<b>Any Urgent Items not on the Agenda</b>	None
2040	<p><b>Reports</b></p> <p>a. <u>Chair of the Council</u> <b>The Council resolved to support the Crowlink Broadband with a donation of £500.</b> The Chair reported on a visit to the Community Watch team. Volunteer numbers are reduced to services offered will need to be adjusted to reflect this. The Cricket Club are willing to run the BBQ and Bar at the VE Day event. Cllr Seeley will discuss request for the Parish Council to fun bar staff costs.</p>	Cllr Seeley
	<p>b. <u>Finance Budget Report (Item 13b)</u> Noted.</p>	
	<p>c. <u>Defibrillators</u> All checked. Costings were received for a solar powered defibrillator but too expensive. Cllr Hill to discuss obtaining an electricity supply from neighbour.</p>	Cllr Hill
	<p>d. <u>NPSG</u> Draft Plan submitted – error checking by SDNP will take place by 4<sup>th</sup> April after which EDFPC will select an examiner and the six-week review period will take place.</p>	
	<p>e. <u>Rights of Way &amp; Highways</u> Footpath 25 – is no cycling from Friston Church to Upper Street. <b>The Council resolved the size and wording for the signs “Footpath – Please Dismount”</b> and the locations: Friston, halfway along footpath and Upper Street. <b>The Council resolved to put up barriers to block</b> The feedback on the installed benches is excellent. The manufacturer willing to make an additional bench at cost for the PC as he is interested in trying a new style. <b>The Council resolved to approve up to £200 for the bench.</b></p>	

	Vandalism of bus shelter hanging planters. It was agreed to contact the PCSO.	Clerk
	<p>f. <u>Recreation Ground</u> Council noted:</p> <ul style="list-style-type: none"> <li>• Cllr Fowler circulated the playground inspection.</li> <li>• Bench side playground hedge requires cutting.</li> <li>• To discourage adults from using play equipment Cllr Hill will order signs.</li> </ul> <p>Cllr Fowler to be initial point of contact for the sports pavilion plans. A small working group will be established at Annual Meeting to review the additional layout plans when produced.</p>	Clerk to contact Chris Happenden
	<p>g. <u>Downlands Estate Management Group</u> Nothing to report.</p>	
	<p><b>Correspondence</b> None.</p>	

Meeting closed at 20.07- pm

Signed: .....

Date: .....

DRAFT