



Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 5th February 2026 commencing at 7.00 pm or immediately following Planning Committee which starts at 6.30 pm.

East Dean and Friston Parish Council will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers, with civility and respect in their role.

Members of the public and press have a right, and are welcome, to attend meetings of the Council, and to speak during the Public Session. Meetings may be recorded.

Phil Burgess
Clerk to the Council
31st January 2026

PARISH COUNCIL AGENDA

Public Session

Council Session

1. Apologies for absence.
2. Declarations of interest for items on the agenda.
3. Member of Parliament Report. (Report Item 3)
4. County Councillor report and to address safety concerns following creation of new Exceat bridge. (Report item 4).
5. District Councillor report.
6. To approve the minutes of the Parish Council meeting held on 8th January 2026.
7. Matters Arising from the minutes.
8. Update on actions from the meeting of 8th January 2026. (Item8 annotated minutes)

For Decision

- 9. Payments and Receipts** (Report Item 9) To note payments and receipts for December 2025 - January 2026.
- 10. Bank Balances & Reconciliations.** (Report Item 10). To note Current balances for both active accounts as at 31st December 2025 £127673. Chair to sign reconciliations.
- 11. Annual Governance and Accounts Return.** (Report Item 11) To approve and re-adopt policies and procedures to comply with audit regulations.
- 12. Hybrid Meetings.** (Report Item 12) To consider a procedure to allow remote attendance at meetings.
- 13. Old Architectural Drawings.** (Report item 13) To consider the offer of a number of mid-20th century architectural drawings.
- 14. Pavilion Project.** (Report Item 14). To consider the next steps.
- 15. Signage for Local Walks.** (Report Item 15) To agree style and position of signage.
- 16. Phyllis Burningham Bequest.** (Report Item 16) To note the final total of this generous bequest to the council and to consider a possible memorial.
- 17. May meeting dates.** (Report Item 17) To revisit council meeting dates for May 2026 in the light of cancelled elections.
- 18. Neighbourhood Plan.** (Report Item 18) To consider a letter of thanks to non-councillor members of the NP steering group.

FOR NOTING:

- 19. Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency. No decision will be made.

20. Reports

- a) Chair of the Council
- b) Defibrillators
- c) Neighbourhood Plan Steering Group.
- d) Rights of Way and Highways.
- e) Tree Warden *Incl Trees at Parsonage*
- f) Recreation Ground

- g) Downlands Estate Management Group.
- h) Traffic Group
- i) MUGA application update (Clerk)

21. Correspondence. None.

22. Date of next meeting: Thursday 5th March 2026 at 7.00 pm (following Planning Committee).