



**Councillors are hereby summoned to attend a meeting of East Dean and Friston Parish Council to be held in the Small Hall of the Village Hall, East Dean on Thursday 3<sup>rd</sup> July 2025 commencing at 7.30 pm**

**East Dean and Friston Parish Council will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers, with civility and respect in their role.**

Members of the public and press have a right, and are welcome, to attend meetings of the Council, and to speak during the Public Session. Meetings may be recorded.

Phil Burgess  
Clerk to the Council  
28<sup>th</sup> June 2025

## **PARISH COUNCIL AGENDA**

### **Public Session**

### **Council Session**

1. Appointment of Chair for this meeting.
2. Apologies for absence.
3. Declarations of interest for items on the agenda.
4. Member of Parliament Report (written report Item 4) and a decision regarding the format of the MP's visit on the evening of 11<sup>th</sup> August. (Report Item 4a).
5. County Councillor report.
6. District Councillor report. (Report Item 6 refers). Consideration should also be given to potential projects for funding under item 2 of the report.
7. Verbal Report by Vanessa Rowlands (Chair of SDNP board) regarding the Partnership plan and the Local Plan.
8. Co-option of two new councillors and signing of declarations of acceptance of office.
9. To approve the minutes of the parish council meeting held on 5<sup>th</sup> June 2025.

10. Matters Arising from the minutes.

11. Update on Actions from the meeting of 5<sup>th</sup> June 2025. (Report Item 11)

**FOR DECISION:**

12. **Planning Committee. (Report Item 12)** To consider absorbing the planning committee into full Parish Council.

13. **Election of Chair in the longer term (Report Item 13).** To consider electing a chair for a 3-month term or longer and a councillor representative for the Village Hall Trust.

14. **Council Awards Scheme. (Report Item 14).** To consider format and financing for the ceremony.

15. **Councillors' Allowances. (Report Item 15)** To consider awarding allowances for expenses for the 25/26 year.

16. **Grant Application. (Report Item 16)** To consider a grant application from Action Against Abuse (deferred from June meeting).

17. **Annual Fete Greensward (Report Item 17).** To consider council attendance at the fete and a donation to the event.

18. **Benches in the Village (Report Item 18 and 18a).** To consider a memorial bench, siting of an EDFRA bench and recreation ground bench repair.

19. **Payments and Receipts (Report Item 19)**

To approve payments to be made in June 2025; and to note payments and receipts for May 2025.

20. **Bank Balances & Reconciliations. (Report Item 20).** To note Current balances for all accounts as at 31<sup>st</sup> May. Chair to sign reconciliations.

21. **Parking on Downlands Way & Gilbert's Drive. (Report Item 21).**

22. **New Woodland Grant Available. (Report Item 22).**

**FOR NOTING:**

23. **Urgent Items** not on the Agenda which the Chair is of the opinion should be considered as a matter of urgency. No decision will be made.

24. **Bequest from Resident.** To note a further £9,000 interim payment has been made as part of the bequest from the estate of the late Phyllis Burningham. There remain additional lesser funds to distribute.

**25. Reports**

- a) Chair of the Council
- b) Defibrillators
- c) Neighbourhood Plan Steering Group
- d) Rights of Way and Highways (Report Item 25d)
- e) Tree Warden
- f) Recreation Ground
- g) Downlands Estate Management Group
- h) Traffic Group (EDF, BHC and NT)

**26. Correspondence.**

- a) None

**27. Date of next meeting: Thursday 7<sup>th</sup> August 2025 at 7.30 pm**